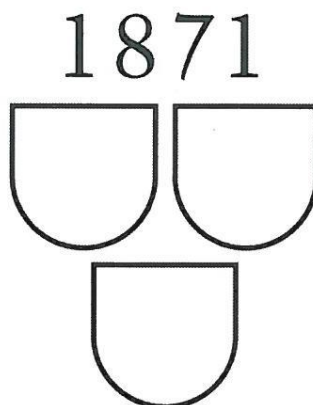



MAGYAR KÉPZŐMŰVÉSZETI EGYETEM



DOKTORI SZABÁLYZAT

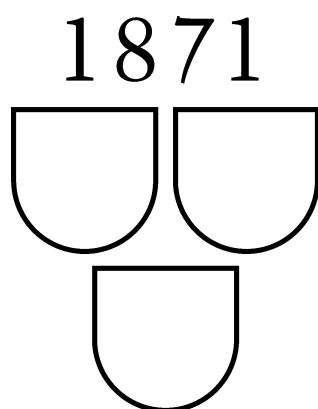
Elfogadva a Szenátus 48/2016. (X. 12.) számú határozata alapján.

Csanádi Judit
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Prof. Csanádi Judit
rektor



2016. október 12.

HUNGARIAN UNIVERSITY OF FINE ARTS



RULES OF THE DOCTORAL SCHOOL

Adopted pursuant to Decision 48/2016 (X. 12) of the Senate

.....
Prof. Judit Csanádi
Rector

12 October 2016

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The Hungarian University of Fine Arts (hereinafter: University) offers doctoral training courses which closes with conferring a doctoral degree (Doctor of Liberal Arts, DLA). On the basis of the provisions of Act CCIV of 2011 on National Higher Education (hereinafter: Nftv.), Government Degree 87/2015 (IV. 9.) on the implementation of certain provisions of Act CCIV of 2011 on National Higher Education, Government Degree 387/2012 (XII. 19.) on doctoral schools, the administration of doctoral procedures and habilitation (hereinafter: DKr.), and other relevant legal regulations and taking into account the relevant decisions of the Magyar Felsőoktatási Akkreditációs Bizottság (Hungarian Higher Education Accreditation Committee, hereinafter: MAB), the University Senate adopts the following Rules concerning doctoral training in arts and the conditions of obtaining a doctoral degree:

General provisions

Article 1 Interpreting provisions

Doctoral student: a student participating in a doctorate course (in arts "Doctor of Liberal Arts" (abbreviated as DLA) who has the rights and obligations specified in legal regulations concerning higher education;

Doctoral degree: a degree in arts/science that may be awarded by the Doctoral Council, which can be obtained through participation in the courses organised by the University or based on individual preparation in a procedure designed to obtain a doctoral degree;

Procedure to obtain a doctoral degree: a series of acts aimed at obtaining a doctoral degree, which is based on the doctorate course in terms of content, but is legally and procedurally independent from it;

Head of the Doctoral Schools: the university teacher overseeing education, research and creative work conducted in the Doctoral School;

Doctoral School: the organised framework for doctoral courses ensuring preparation for obtaining a degree in arts or science;

Doctoral programme: the activities of education, research and reporting adjusted to the specific features of the given branch of arts or science and the needs of the doctoral student conducted individually or within a group, which includes fulfilment of the obligations required under these Rules.

Comprehensive doctoral exam: part of the procedure aimed at obtaining a doctoral degree, a summary and comprehensive form of calling the person participating in the doctoral procedure to account for his knowledge obtained in special fields of arts;

Doctoral Council: a body set up by the Senate to organise doctoral programmes and to award doctoral degrees; **Supervisor of the doctoral project:** an tutor or researcher with a degree in arts or science, whose project announcements were approved by the Doctoral Council and who – based on this – is responsible for overseeing and assisting the studies of doctoral students working on the project and the preparation of candidates to obtain a degree; furthermore, he checks and evaluates the semester reports of the doctoral students.

Doctoral project: a doctoral project is an area of creativity and research that is suitable for enabling the doctoral student to acquire knowledge for apply creative and scientific methods in the course of its elaboration, to obtain assessable artistic or scientific results, and to bear witness to this, through exhibitions and public fora adequate to the genre in the form of publications, presentations, to be followed by a doctoral dissertation and creative work under the guidance of the project supervisor.

Doctoral theses: a short summary prepared for the professional public, which presents the artistic/scientific achievements of the candidate in Hungarian and English (or in some other language adequate to the specific features of the given branch of science or arts) on

the basis of which it can be assessed in the course of the procedure designed to obtain the degree that the student is prepared to earn the doctoral degree;

Candidate: a person participating in the procedure designed to obtain a doctoral degree. A person who has not participated in a doctorate programme and has prepared individually to obtain the degree may also become a candidate. The legal relationship of being a candidate comes into being by applying for the procedure designed to obtain a doctoral degree and by accepting the application.

Individual work program: a summary of the planned artistic, creative and research work of the doctoral student scheduled as appropriate for the selected project for the entire period of the doctoral programme, approved by the Doctoral Council upon the recommendation of the Admissions Commission.

Individual preparation: a form of education that may be pursued in particularly warranted cases, in the course of which the candidate prepares for obtaining the degree on his own, outside an organised programme.

Individual study: a form of study that may be allowed upon request whereby the doctoral student may be exempted from the obligation of attending the contact hours and is obliged only to consult and sit for the exams.

University register of doctoral students: a register kept by the Registrar's Office under the guidance of the Doctoral Council of the doctoral students admitted to and participating in doctoral studies;

University register of persons with DLA: a university register (doctoral register) kept by the Registrar's Office under the guidance of the Doctoral Council of the persons with a doctoral degree obtained at the University and the data of the degrees;

Complex exam: an exam consisting of two parts; in the theoretical part the doctoral student gives an account of his knowledge of the literature of the relevant branch of science or arts, and his current theoretical and methodological knowledge, while the other part consists of reporting on scientific or artistic progress.

Masterpiece and doctoral dissertation: a creative work and doctoral dissertation prepared by the candidate whereby he proves his ability to independently solve an artistic/scientific task commensurate with the requirements of the degree in the course of the procedure designed to obtain a doctoral degree;

Credit in doctoral studies: a unit of measurement of the work of study, research and teaching, if the doctoral student also undertakes tasks of education, designed to meet the obligations of the doctoral student;

Theses: the bilingual theses of the doctoral dissertation and the documentation of the masterpiece.

Article 2 The scope of these Rules

(1) The material scope of these Rules extend to:

- a) the procedure of admission to the Doctoral School,
- b) the doctoral studies,
- c) the procedure aimed at obtaining a doctoral degree,
- d) the awarding and withdrawal of the doctoral degree,
- e) the issuance of doctoral diplomas and the nationalisation of foreign diplomas.

(2) The personal scope of these Rules extend to:

- a) students and candidates participating in doctoral studies, tutors and researchers involved in doctoral studies, and persons participating in doctoral studies and awarding the doctoral degrees.

The University Rules of Studies and Examinations shall apply as appropriate to issues not regulated in these Rules.

Article 3 The legal standing of the Doctoral School

- (1) At the University doctoral studies may be pursued exclusively within the framework of the Doctoral School. The Doctoral School is an independent organisational unit of the University, which has its own development plan and budget.

The establishment and termination of the Doctoral School

Article 4 Rules of establishing the Doctoral School

- (1) At least seven basic members may initiate the establishment of a Doctoral School. The majority of the basic members shall be university professors. A person may be a basic member only in one Doctoral School at the same time.
- (2) When establishing a Doctoral School, the branch of science or arts, in which doctoral studies are to be pursued must be indicated. The professional activity reflecting the framework of operation of the Doctoral School can be identified by describing the area of research within the branch of arts/science or interdisciplinary area.
- (3) The basic members prepare the documents of the foundation of the Doctoral School, which contain:
 - a) the classification of the area of science, branch of science (of arts) of the Doctoral School;
 - b) the subjects of masters studies, on the basis of which MKE complies with the conditions set forth in Article 16 (2) of Nftv.;
 - c) the description of the research area of the Doctoral School;
 - d) the description of the doctoral degree that may be issued as a result of the procedure designed to obtain a doctoral degree;
 - e) the names, scientific or artistic curriculum vitae and the documentation of the most important scientific or artistic achievements and works of the preceding five years of the person nominated to head the Doctoral School, the basic members of the Doctoral School, the supervisors of the project of the Doctoral School recommended for the first four years and the additional professors invited, local and foreign professors, artists and researchers;
 - f) the study programme of the Doctoral School appropriate to level 8 of the Hungarian Certification Framework System;
 - g) the international relations of the Doctoral School, which are expected to be taken into account in the course of operation;
 - h) the quality assurance plan of the Doctoral School;
 - i) the Rules of Operation of the Doctoral School.
- (4) The statements of those concerned about their acceptance of the invitation and their compliance with the conditions prescribed for them in Dkr shall be attached to the documentation.
- (5) The cooperation agreements concluded by the University in relation to the activities of the Doctoral School shall constitute part of the establishment documentation of the Doctoral School.
- (6) The preliminary opinion of the Doctoral Council of the University is required for the person recommended to be the head of the Doctoral School so that the application to

establish the Doctoral School can be submitted to the Senate for approval through the Rector.

Article 5 The procedural order of establishing and terminating the Doctoral School

- (1) Following the decision of the Senate on establishing the Doctoral School, the Rector shall request the Office of Education (hereinafter: OE) to register the Doctoral School. The following documents shall be attached to the application for their registration, as well as for the registration of the new branch of science/arts of the Doctoral School:
 - a) the documents of the foundation of the Doctoral School;
 - b) the opinion of the Doctoral Council of the University;
 - c) the development concept of the research area concerned in the establishment of the University's Doctoral School;
 - d) the doctoral rules of the University;
 - e) a statement that the Doctoral School provides regular and public information on doctoral studies annually on its website and it publishes the admission requirements annually on its websites and in the way usual for the institutions for higher education,
 - f) a statement on the ongoing updating of the data of the Doctoral School so that they reflect the status of the Doctoral School in an up-to-date manner.
- (2) Any changes in the registered data of the Doctoral School shall be reported to OE without delay.
- (3) The Doctoral Council may recommend to the Senate or to the Supporter to reorganise, merge, split up or terminate the Doctoral School, if the personnel (base members, students), master studies, material or financial conditions of education change substantially. The Senate decides on the recommendation. The Rector shall send the recommendation with detailed justification to MAB.
- (4) The Rector may also initiate the reorganisation, merger, split-up or termination of the Doctoral School; in this case, however, he must obtain the opinion of the Doctoral Council prior to the Senate's decision.

The organisational framework of doctoral studies and obtaining the degree

Article 6 Doctoral Council

- (1) The Doctoral Council is a body established by the Senate to organise doctoral studies and to award the degree, which shall have the right to make decisions on doctoral matters, particularly with respect to approving the study programme, admission to the studies and awarding the degree.
- (2) The Doctoral Council shall meet as appropriate, but at least once a semester. Its order of operation shall be determined by the Rules of Operation of the Doctoral School.
- (3) The number of members of the Doctoral Council shall be at least 7, but not more than 14. The Rector appoints the members of the Doctoral Council upon the recommendation of the body of basic members based on the decision of the Senate. The members of the

Doctoral Council can be re-appointed several times. In selecting the members of the Doctoral Council, it must be ensured that it should have at least two members who are not employed by the University and one member of the Doctoral Council shall be elected by students participating in doctoral studies.

- (4) With the exception of the doctoral students' representatives, all the members of the Doctoral Council shall have scientific degrees; the majority of the members shall be full and associate professors in a legal relationship of public employment with the Hungarian University of Fine Arts, while the minority but at least a third of the members shall be artists and teachers outstanding in their field of art, not in a legal relationship of public employment with the Hungarian University of Fine Arts. With the exception of external members, only teachers or researchers with habilitation may be members of the Doctoral Council.
- (5) With the exception of the doctoral student representatives, members of the Doctoral Council having voting rights may only be persons who meet the conditions of basic membership.
- (6) Membership in the Doctoral Council ceases:
 - a) with the expiry of the mandate (3 years),
 - b) by resignation from the office,
 - c) upon recall by the Senate,
 - d) upon the death of the member.
- (7) The Doctoral Council elects a chairman from among its members for a term of 3 years.
- (8) A Chairman is responsible for convening the meetings of the Doctoral Council for the appropriate implementation and documentation of its decisions.
- (9) The scope of responsibilities and powers of the Doctoral Council includes:
 - a) to provide an opinion on the initiative to found Doctoral Schools and to ensure the administration of the accreditation affairs of the Doctoral Council;
 - b) to regularly assess doctoral studies and obtaining the degree at the University for the Senate, particularly with regard to Article 84/A. (4) of Nftv.;
 - c) to decide on admission to doctoral studies, to award state doctoral scholarships, to decide on the professional requirements of the studies and obtaining the degree, the applications concerning the launching of the procedure to obtain a degree, on exemptions, on the subject matters of the comprehensive doctoral exam and on awarding the doctoral degree;
 - d) to supervise the operation of the Doctoral School, to approve the study programme of the Doctoral School, the supervisors of projects and the teachers of the Doctoral School, and to monitor the individual work programmes of doctoral students;
 - e) upon the recommendation of the Doctoral School, to appoint the members of the doctoral admission commission, the members of the evaluating committee and the official evaluators;
 - f) to set up the comprehensive exam committee;
 - g) to approve the supervisors of the doctoral projects, the teachers of the Doctoral School and to ensure the maintenance of a headcount in accordance with legal regulations;
 - h) taking into account the limitations specified by the Supporter, to make recommendations to the Senate on the utilisation of the financial assets (including, in

particular, the normative grant for doctoral studies and the normative grant for scientific purposes), for the operation of doctoral studies and to submit this recommendation, the rules governing doctoral studies and obtaining the degree and the rules of doctoral studies and exams to the Senate for approval;

- i) upon the recommendation of the majority of basic members, to elect the head of the Doctoral School from among the university professor basic members of the Doctoral School;
- j) to take a position on the nationalisation of foreign doctoral degrees;
- k) to provide an opinion on the positions taken by the Hungarian University of Fine Arts in relation to doctoral studies;
- l) to approve the order of the operation of the Doctoral School;
- m) to decide on the recognition of credits, the requirements of the complex exam, on awarding, nationalisation and withdrawal of the doctoral degree;
- n) in accordance with these Rules, to designate the members of the doctoral admission committee, the members of the evaluating committee and the official evaluators, to set up the complex examination committee and to approve the supervisors of the doctoral project and the teachers of the doctoral school;
- o) based on the opinion of the evaluating committee, to decide on applications for defence in privy;
- p) to initiate the termination of the Doctoral School in warranted cases; to provide an opinion in the event that the Rector initiates the termination of the Doctoral School;
- q) to determine the list of acceptable languages as the first foreign language (first language exam) under the foreign language requirements of obtaining a doctoral degree;
- r) based on the opinion of the evaluating committee, to decide on the application of the candidate for defence in privy;
- s) to provide an opinion on the self-evaluation of the Doctoral School in the course of the MAB accreditation procedure.

Article 7 The Head of the Doctoral School

- (1) Upon the recommendation of the majority of the basic members, the Head of the Doctoral School is elected by the Doctoral Council from among the university professor basic members of the Doctoral School, and then the Rector appoints him for a term of five years. The appointment can be extended several times.
- (2) The tasks of the Head of the Doctoral School include, in particular:
 - a) to direct and organise the studies (education, research) and the administrative activities of the Doctoral School in accordance with the decisions of the Doctoral Council, and to ensure the keeping of the necessary records and reporting;
 - b) to provide appropriate information to doctoral students, those who prepare individually, the candidates and those involved in the studies or the procedure to obtain the degree;
 - c) pursuant to the decision of the Doctoral Council, to invite the teachers, project supervisors of the Doctoral School, the evaluators and other collaborators, to direct the related administration and to initiate the conclusion of contracts;

- d) with regard to doctoral studies, to exercise the power of direction vis-a-vis the teachers and project supervisors involved in doctoral studies, to coordinate the work of the teachers and project supervisors, to approve the project supervisors' reports on the performance of the individual work programmes of doctoral students;
 - e) to decide in the first instance on all the affairs, particularly study and examination-related affairs, of doctoral students not referred to the powers of another body or leader by legal regulation or rules;
 - f) to make recommendations to the Doctoral Council on the use of the budget available to the Doctoral School, to direct the submission of grant applications and to attend to international and domestic relations;
 - g) to represent the Doctoral School.
- (3) In the event that the Head of the Doctoral School is absent or incapacitated, he shall be substituted by the basic member designated by him to take action with full powers.

Article 8 The basic members of the Doctoral School

- (1) A basic member may be a person, who
- a) has an arts or scientific degree, and
 - b) pursues ongoing high-level activities in the branch of science, branch of arts (fine arts) or research area of the Doctoral School;
 - c) in the event of habilitation based on a work of art, his works of art are known and recognised nationwide and internationally, which is verified by positive feedback from competent international art fora;
 - d) demonstrated his aptitude to guide doctoral students through the fact that under his project leaderships, at least one doctoral student obtained a doctoral degree, and
 - e) is a teacher or scientific researcher of MKE employed full time, or in an employment relationship, or in a legal relationship of public employment, who designated this University for the consideration of the conditions of operation of the Hungarian University of Fine Arts pursuant to Article 26 (3) of Nftv.
- (2) If a Professor Emeritus according to Article 32 (1) of Nftv., meets the conditions according paragraphs (1) a-d), he may become a basic member in the MKE Doctoral School with the approval of the Doctoral Council provided that he retired from the Hungarian University of Fine Arts.
- (3) Provided that the conditions set forth in paragraph (1) a-d) are met, a scientific consultant or research professor having the title of doctor of the Hungarian Academy of Sciences, employed by a research institute full time in an employment relationship or in a legal relationship of public employment, may also become a member provided that the University and the research institute concluded an agreement concerning this.
- (4) The Rector mandates the new basic member upon the recommendation of the Head of the Doctoral School pursuant to the decision of the Senate provided that he meets the requirements set against a basic member in this Article of the Rules.
- (5) The basic member shall
- a) meet the provisions of this Article at least for one academic cycle and for the period of the procedure to obtain a degree belonging to the cycle, and
 - b) undertake to pursue the activities of a project supervisor in the Doctoral School.

- (6) The founding member of the MKE Doctoral School or the person accepted as a basic member at least 5 years earlier who has a documented relationship with the University may obtain the title emeritus basic member, who is not going to be burdened by the obligation of being a project supervisor. The title emeritus basic member is awarded by the Doctoral Council based on the request of the basic member concerned or the initiative of the Doctoral School. The award of the title emeritus basic member shall be entered into the doctoral database and the Head of the Doctoral School shall take action to have this done. There is no need to obtain a MAB decision for the title emeritus basic member, nor is there a need to separately report this to MAB as MAB can learn of this fact from the database.
- (7) An emeritus basic member
 - a) is no longer concerned in the MAB assessment procedures of the Doctoral School,
 - b) hence he is not included in the Doctoral School requirements concerning the seven basic members,
 - c) but his achievements to date are retained in the statistics of the Doctoral School.
- (8) Within its own power or upon the request of the person concerned, the Doctoral Council may withdraw the title emeritus basic member. Following the withdrawal of the title, the data of the person concerned are deleted from the public database, but they continue to be retained and are included in the performance of the Doctoral School.

Article 9 Teachers and project supervisors of the Doctoral School

- (1) The teachers of the Doctoral School are teachers and researchers having an arts/scientific degree, whose person is approved by the Doctoral Council upon the recommendation of the Head of the Doctoral School.
- (2) The project supervisor guides the doctoral students in the implementation of their individual work programmes (doctoral projects). He assists the individual studies and research work of the doctoral student working on the project and his acquisition of artistic and scientific, creative methods.
- (3) The supervisor of a doctoral project is a teacher or researcher, having an arts/scientific degree, whose project announcement was approved by the Doctoral Council and is responsible for directing and assisting the studies and research work of the doctoral students and the preparation of candidates for obtaining the degree.
- (4) If approved by the Doctoral Council, a doctoral student or candidate may have two project supervisors at the same time. The name or names of the project supervisor or project supervisors must be unambiguously indicated on the cover sheet of the doctoral dissertation.
- (5) A project supervisor may not have more than ten doctoral students at any one time (the recommended maximum number of doctoral students is six).

Admission to doctoral studies

Article 10 Information

- (1) The University provides data for the compilation of the higher education admission information (hereinafter: Information), for the procedure related to the admission

application and for setting up the central register to the Office of Education. The Rector is in charge of meeting this reporting obligation.

- (2) With respect to doctoral studies, the due date for reporting is the 15th day of October of the year preceding the launching of the studies.
- (3) With regard to the doctoral programmes announced by the University, the Information shall contain:
 - a) the indication of the specialist qualifications obtained in master's studies and the university level qualifications specified in Article 40 (7) of Nftv., which the University specifies as a precondition to applying for admission to the doctoral programme,
 - b) the number of students that may be admitted with a state grant and paying students, the admission criteria and requirements specified in the rules of the institution of higher education, the mode and conditions of taking these into account.
- (4) The Doctoral School provides information regularly on the doctoral studies annually to the public. It publishes the admission requirements, the date of the admission exam and the project announcements for the given year on its website, or in the manner usual at the University.
- (5) The University publishes the Information on doctoral studies in the information on doctoral studies on the website of the Doctoral School and that of the University.

Article 11 Admission requirements

- (1) Admittance to doctoral studies is open to those who have a degree and qualifications obtained in a master's course and at least a type "C" intermediate level language exam recognised by the state – intermediate level (B2 level) general language, complex – or equivalent language exam.
- (2) Application for admission is done by submitting a completed admission form that can be obtained from the Registrar's Department or downloaded from the official website of the University together with the necessary annexes. The documents to be mandatorily annexed to the application form are the following:
 - a) simple copy of the university degree (MA) and language exam certificate, or equivalent certificate verifying an equivalent language exam, while presenting the original documents;
 - b) the detailed professional curriculum vitae of the applicant (details on earlier professional-artistic performances, other studies with the appropriate documentation);
 - c) verification of the original works, documentations or professional practice required in the announcement of admissions;
 - d) detailed description of the individual work programme and research plan related to the doctoral studies, linked to the project announcements of the given year;
 - e) official certificate of good conduct not older than three months verifying a clean record;
 - f) verification of the payment of the fee for the admission procedure;
 - g) statement of the supervisor of the project accepting the candidate.

- (3) The Admissions Committee deals only with admission applications that are submitted on time and are formally impeccable.

Article 12 Admission application, admission procedure

- (1) A person can be admitted to doctoral studies in the course of the admission procedure, if meeting the admission requirements. The Doctoral Council is responsible for the organisation and administration of the admission procedure.
- (2) The Doctoral Council of the University decides on the admission to doctoral studies based on the recommendation of the Admissions Committee and notifies the applicant of its decision in writing within eight days. Based on Articles 6-7 of the rules concerning the exercise of the students' rights and performance of obligations, legal remedy may be sought against the decision of the Doctoral Council only with reference to procedural mistakes or violation of legal regulations or rules.
- (3) Upon recommendation of the Head of the Doctoral School, the Doctoral Council sets up an at least five-member Admissions Committee annually, in which the majority of members having a legal relationship of public employment with the University must be ensured. With the exception of the doctoral student member, the members shall have a doctoral degree. The committee elects its chairman from among its own members. A representative of the doctoral students having one vote shall be a member of the committee. Invited experts may participate in the work of the committee with the right of being consulted in accordance with the invitation of the Doctoral Council.
- (4) The Admissions Committee shall evaluate applicants according to two main criteria; it shall evaluate relevance to fine arts of the planned professional programme and the work plan, the extent of its elaboration on the one hand and the ongoing and successful artistic creative activity laying the foundations for this on the other hand. In the course of the admission procedure, both criteria can be evaluated with 5 points each, thus upon the evaluation of the applications maximum 10 points can be awarded.
- (5) Applicants for studies with state grants and paying students participate in the admission procedure based on the same requirements and the same conditions.
- (6) The Doctoral School publishes the admission results on the website of the University.
- (7) The Rules of Admission of the Hungarian University of Fine Arts shall apply to other issues of the admission procedure, not detailed here.

Article 13 Enrolling

- (1) The person admitted to doctoral studies may establish a legal relationship of doctoral student with the University. The legal relationship of doctoral student comes into being on the basis of admission or transfer by enrolling.
- (2) As part of the enrolling procedure, the applicant admitted to the programme with a state grant shall make a statement on accepting the conditions of studies in accordance with the rules specified in Nftv. By signing the statement, the student receiving a state grant shall accept that he has to complete his doctoral studies in accordance with Nftv., those who begin their studies in or after academic year 2016/2017 must pass a complex exam and defend their doctoral dissertation by the given due date. The doctoral student or candidate

participating in studies supported with a Hungarian state grant must meet the specific conditions set forth in Nftv. without concluding a separate contract.

- (3) In the case of studies pursued upon the payment of prime costs, a student study contract has to be concluded, which is the contract between the institute of higher education and the student paying the prime costs in accordance with Article 39 (3) of Nftv.
- (4) To enrol, the doctoral student must provide his personal data for the register and electronic information to the University. The student shall be responsible for any damage to the University caused by failure to do so or by delayed performance.
- (5) The information containing the data necessary for pursuing and designing their studies is handed over by the University to the doctoral students upon enrolment (information on studies).
- (6) Upon enrolment, first year doctoral students verify with their signature that they have been acquainted with the rules affecting students published on the University website, and they are also verbally informed of the matters needed to exercise their rights and to meet their obligations as students.

Article 14 Transfer

- (1) A doctoral student may be transferred from doctoral studies organised by another institute of higher education whose legal relationship as student did not cease as a result of dismissal or exclusion through a disciplinary procedure and in whose case the conditions of mandatory dismissal or exclusion do not obtain.
- (2) The Doctoral Council determines the conditions of transfer in writing upon the recommendation of the project supervisor.
- (3) The Credit and Credit Transfer Committee (hereinafter: CCTC) decides about the acceptance of subjects studied in another institution and the recognition of the credits obtained.
- (4) A student requesting transfer shall submit his transfer request together with a description of his individual work programme plan at the latest by the due date for applying to the Doctoral School in the given year to the Registrar's Department.
- (5) The student has to annex the following documents (in part issued by the transferring institute of higher education) to his transfer request:
 - a) certificate on a valid legal relationship as student and the number of state supported semesters already completed,
 - b) an attested copy of the registration course book,
- (6) The Doctoral Council brings the decision on accepting or refusing the transfer. The Doctoral Council permits the transfer of the student, if:
 - a) there is no reason to exclude the transfer,
 - b) the Admissions Committee for doctoral studies recommended the transfer of the doctoral student,
 - c) the number of students at the University and its management allows the doctoral student to continue his studies.
- (7) The decision accepting the transfer shall provide for:
 - a) which project announcement of doctoral studies and in which semester the transferred student may pursue his studies,

- b) on the inclusion and recognition of credits obtained at another institute upon the recommendation of CCTC,
 - c) the issue of financing his studies.
- (8) The Doctoral Council notifies the doctoral student of the decision concerning his transfer against which the doctoral student may request legal remedy in accordance with the relevant provisions of the rules on the exercise of student rights and the fulfilment of obligations.
- (9) In the case of transfer, the legal relationship of the doctoral student as student with the former institute of higher education ceases.
- (10) In the case of transfer, the mandatory subjects not yet completed must be completed based on the study design and curriculum of the Doctoral School.

The doctoral student's legal relationship

Article 15 The substance of the legal relationship

- (1) The doctoral student's legal relationship is a legal relationship established between the University and the student participating in organised doctoral studies in which the University as well as the student have mutual rights and obligations in accordance with the provisions of legal regulations and the Rules of the University.
- (2) Based in the legal relationship, the doctoral student is entitled to pursue his studies within the framework of organised doctoral studies in accordance with the legal regulations, the Rules of the University, in particular these Doctoral Rules and the Rules of Studies and Examinations.
- (3) Based on the legal relationship, the doctoral student shall design his studies and meet his study obligations in accordance with the legal regulations, the Rules of the University, in particular these Doctoral Rules and the Rules of Studies and Examinations within the framework of organised doctoral studies.
- (4) The University is entitled to process the personal data and data pertaining to the studies of the student in a legal relationship as a student, to check and assess his activities based on the provisions of legal regulations and the Rules of the University, in particular these Doctoral Rules.
- (5) The University shall provide the personal and material conditions of doctoral studies to the student in a legal relationship as a student, and provide him with information needed for pursuing his studies in accordance with the legal regulations, the Rules of the University and in particular these Doctoral Rules and the Rules of Studies and Examination.
- (6) The person admitted may begin his doctoral studies.
- (7) The student shall have all the rights and obligations which are stipulated by Nftv., the institutional Rules of Operation and Organisation and these Doctoral Rules from his enrolment to the termination of the legal relationship.

Article 16 Notification on the continuation and suspension of doctoral studies

- (1) Before each academic period, the doctoral student shall notify whether he begins or continues his studies (registration) or suspends them in the given semester. The student shall meet this obligation of notification using a form by the 10th day of October in the first semester of the given year and by the 15th day of February in the second semester of the given year. Thereafter, it is not possible to make notifications concerning the given semester. The student who failed to meet his overdue payment obligations may not register.
- (2) Registration in the student information system takes place by taking on subjects.
- (3) The student shall notify any changes in his registered personal data during the registration week. If the change in his data needs to be verified by documents, he shall report this in person to the Registrar's Department and present the original document. The student shall have full financial liability for any damage caused to the University arising from failure to meet the reporting obligation.
- (4) In extraordinary cases, in particular because of studies on a scholarship, accident, sickness or other unexpected reason, the student may make a statement to the Registrar's Department in person or by way of a proxy concerning the withdrawal of his registration, presenting the original document to verify the unexpected reason within a month from the beginning of the semester. If this due date is missed, there can be no verification. In the event of making a statement by way of a proxy, the written authorisation must be attested with the signatures of two witnesses. In such cases the Studies Committee decides on the withdrawal of the registration.
- (5) If a fee paying student withdraws his registration by the due date given, he may at the same time provide for the inclusion of the paid tuition fees into the fees of the next semester, or for the remittance of the paid tuition fees by the University after the deduction of handling charges. In the absence of such a provision, the University remits the tuition fees paid.
- (6) If the student fails to register (to take on subjects) or to request the suspension of his studies within a month from the beginning of the semester, the given semester shall qualify as an active semester even if the student fails to participate in the programme and does not meet the any of the study requirements of the curriculum. In the case of student supported by Hungarian state grants/partial grants, the number of semesters available to them with state support shall be reduced by one, while fee paying students pay the tuition fee.
- (7) The Registrar's Department establishes the list of registered students by the end of the fifth week of the semester at the latest and notifies those students whose registration was invalidated through the student information system.

Article 17 Suspension of the legal relationship as student

- (1) The doctoral student shall notify the University of the suspension of his legal relationship as student by making a statement within a month following the commencement of the semester at the latest (notification). If the student suspends his studies the given semester shall qualify as a passive semester.

- (2) If the student fails to meet his obligations according to Article 29 (1), his semester shall automatically qualify as a passive semester and his legal relationship as student shall be suspended.
- (3) During the suspension of the legal relationship as student, the student does not meet his study obligations and may not be obligated to study.
- (4) During the period of suspension, the free services and student benefits are not due to the student, except for the use of the library. During the period of the suspension of the legal relationship as student, the University neither issues, nor validates IDs for students in higher education.
- (5) The first suspension may only take place after the successful completion of the first semester. In extraordinary, verified cases, the project supervisor and the Head of the Doctoral School may permit suspension of the legal relationship as student even without completing the first semester – after enrolment – provided that the student is unable to meet his obligations arising from the legal relationship as student because of delivery, accident, sickness or other unexpected reasons through no fault of his own.
- (6) The legal relationship as student may be suspended on several occasions, but for two semesters only per occasion. The period of the continuous suspension of the legal relationship as student may be extended at most on one occasion for an additional two semesters upon the recommendation of the project supervisor and with the approval of the Head of the Doctoral School for appreciable reasons, if the student is unable to meet his obligations arising from the legal relationship as student because of delivery, accident, sickness or other unexpected reason outside his control. The legal relationship as student may be suspended at most on three occasions, altogether for three years.
- (7) If the student suspends his studies for two semesters, the Registrar's Department shall call the attention of the student to the legal consequences of omitting registration for the third semester in writing and also through the student information system in the second semester of suspension after the fifth week of the semester. The Registrar's Department sends this notification to the student again by the end of the exam period.
- (8) If the student fails to register following the two-semester suspension period, his legal relationship as student shall cease.
- (9) The legal relationship of the doctoral student as student shall not cease, if he is unable to register after two semesters for reasons outside his control because of delivery, accident, sickness or other unexpected reason and is able to verify this by the beginning of the next, third semester at the latest and simultaneously submit a statement to the Registrar's Department on the intention of maintaining his legal relationship, indicating the expected period of suspension.
- (10) The legal relationship as student shall be suspended
 - a) during the period of criminal proceedings against the student,
 - b) if he student is barred from pursuing his studies as a disciplinary sanction for the period of the sanction.
- (11) If the student is barred from pursuing his studies for a determined period as a disciplinary sanction, he has to register in order to pursue his studies following the expiry of this period even without a separate notice to do so.

Article 18 The legal relationship as extramural student

- (1) The student may establish a legal relationship as extramural student with the doctoral school of another institute of higher education. Under the legal relationship as extramural student, the student pursues partial studies related to his studies. A legal relationship as extramural student may be established, if it is approved by the Head of the Doctoral School upon the recommendation of the supervisor of the project. The Head of the Doctoral School may refuse his approval, if the credits obtained under the legal relationship as extramural student cannot be included in the studies of the student.
- (2) The University does not cover the costs of partial studies.
- (3) The credits obtained by the student under the legal relationship as extramural student pursuing doctoral studies in another institute of higher education can be recognised on the basis of a certificate issued by the Doctoral School of the recipient institute according to the rules of credit transfer.
- (4) The application for extramural studies must be submitted to the Registrar's Department before the end of the first week of the period open for taking on courses.
- (5) The Head of the Doctoral School attests his approval to extramural studies on the application for extramural studies.
- (6) The Registrar's Department issues the permit for extramural studies providing for the amount of cost reimbursement, the mode and due date of its payment.
- (7) The Head of the Doctoral School permits the establishment of a legal relationship as extramural student for one semester at most with the provision that the legal relationship of the extramural student can be extended by another semester based on his performance on doctoral studies.
- (8) The Registrar's Department issues the certificate on the results of extramural studies whose content is identical to that of the academic registration course book entries.

Article 19 Additional (parallel) legal relationship

- (1) The student participating in parallel education pursues his studies in the Doctoral Schools of two institutes of higher education at the same time, and if they are successfully completed, he gets separate diplomas.
- (2) With a view to obtaining another diploma, the student may establish an additional legal relationship as (parallel) student with the doctoral school of another institute of higher education.
- (3) A student of a doctoral school of another institute of higher education may establish a legal relationship of parallel student with the University; the Doctoral Council decides on admission to parallel studies on the basis of the opinion of the Admissions Committee for doctoral studies. The Head of the Doctoral School decides on the conditions of pursuing studies and of the student's individual work programme based on the opinion of the supervisor of the project.
- (4) First registration is mandatory at each doctoral school for the doctoral student participating in parallel studies. The institutes of higher education issue separate academic registration course books.
- (5) The legal relationship as parallel student can also be given support via a state grant.

- (6) The student must notify the Registrar's Department of his admission to and his participation in parallel studies at another institution.

Article 20 Termination of the legal relationship as doctoral student

- (1) The legal relationship as student is terminated if the student has been taken over by the doctoral school of another institute of higher education on the day of the transfer,
- a) if the student sends a written notification on the termination of his legal relationship as student on the day of the notification, if the student cannot continue his studies supported by state grant, and does not wish to continue them as a fee paying student,
 - b) if the Rector terminates the legal relationship of the student as student because of payment arrears after an unsuccessful payment notice and a study of the social situation of the student on the day when the decision on termination becomes final,
 - c) on the day when a disciplinary decision on exclusion becomes final,
 - d) if a condition specified in Nftv., for the establishment of a legal relationship as student no longer obtains, on the day when the terminating decision brought on this issue becomes final,
 - e) if the student supported by a Hungarian state grant withdraws his statement according to Article 48/D (2) and does not undertake to continue his studies as a fee paying student,
 - f) if the doctoral student fails the complex exam, on the day of the failure to meet this obligation or his failure,
 - g) in doctoral studies by obtaining the final (pre-degree) certificate,
 - h) at the end of the eighth semester of doctoral studies for which the student registered.
- (2) The University may, by a unilateral statement, terminate the legal relationship as student of the student who fails to meet his obligations set forth in the Doctoral Rules, the Rules of Studies and Examination, and the curriculum linked to progress in studies, thus, if
- a) the student failed to collect at least 90 credits in the obligatory (A) and obligatorily optional subjects (B) after the first three active semesters in doctoral studies,
 - b) fails to register for the third successive occasions for the next semester,
 - c) fails to recommence his studies after the suspension of the legal relationship as student.
- (3) In the cases according to points b) and c) based on notification from the Registrar's Department, the Head of the Doctoral School calls on the student in writing to meet his obligations by the given due date and informs him of the legal consequences of failing to do so.
- (4) The student must be dismissed from the University, if
- a) he was subject to the disciplinary sanction of exclusion from the University;
 - b) he was qualified as "inadequate" in the course of professional evaluation; the professional evaluation serves the purpose of establishing whether the student acquired the artistic professional knowledge commensurate with the period of studies and whether he will be able to pursue his studies at the University based on his performance;

- c) he exceeds the four passive seminars permitted by the University;
- d) he was declared guilty of a crime in the final judgement of a court.

Article 21 Procedure in the case of the termination of the legal relationship as student

- (1) Upon the termination of the legal relationship as student, the Registrar's Department deletes the student from the list of students.
- (2) There is no need to bring a separate decision on deletion, that is to be provided for in the decision on the termination of the legal relationship as student.

Article 22 Support for students participating in doctoral studies and the procedure and fees and reimbursements payable by them

- (1) The amounts specified in the Rules of Student Payments and Benefits of the Hungarian University of Fine Arts shall govern the support of students participating in doctoral studies and the fees and reimbursements payable by them.
- (2) The fees and reimbursements payable in the course of the doctoral procedure are contained in Annex 1 to the Rules of Student Payments and Benefits.

Article 23 The doctoral students' self-government

- (1) The institutional representation of students participating in doctoral studies is provided for by the doctoral students' self-government operating as part of the institute of higher education. Every doctoral student is a member of the doctoral students' self-government, they all are electors and they can be elected. The provisions of Article 60 (1)-(7) of Nftv., shall apply as appropriate to the operation of the doctoral students' self-government. The doctoral students' self-government exercises the rights of agreement, providing an opinion and making recommendations as set forth in Article 61 of Nftv., with regard to doctoral students.

Preparation for obtaining the doctoral degree

Article 24 Organised doctoral studies

- (1) Doctoral studies constitute a part of the university's educational programme, which prepares students for obtaining the doctoral degree in studies following the obtaining of a master's degree.
- (2) The doctoral studies are studies and research activities pursued through individual or group preparation adjusted to the specific features of the scientific or artistic area and the needs of the doctoral students, which includes the reporting obligation of the student. Persons who have obtained a master's degree may participate in doctoral studies.
- (3) In doctoral studies, education is pursued in a credit scheme in accordance with the study programme of the Doctoral School consisting of research, education and individual work programme. A Doctoral School determines the framework for doctoral research programmes annually in the form of project announcements.

- (4) Those participating in organised studies may pursue their studies in the Doctoral School as regular students (as students supported by Hungarian state grants or as fee paying students) and by taking a correspondence course (as fee paying students). Students participating in correspondence courses may request to complete their studies individually, exempted from attending lectures. The Doctoral Council decides on these requests taking the recommendation of the supervisor of the project into account.
- (5) An agreement related to doctoral studies may be concluded by the institute of higher education, the doctoral student and the supervisor of the project.
- (6) For those who commenced their studies prior to academic year 2016/2017 organised doctoral studies consist of a uniform study period of 36 months, which can be divided into reporting phases.
- (7) For those commencing their studies in academic year 2016/2017 or thereafter, doctoral studies consist of a study and research phase and a research and dissertation phase. At least 120 credits will have to be collected respectively for the study and research and the research and dissertation phase. Unless otherwise provided by Nftv., the period of study is eight semesters (48 months), which is the period for the two phases of study and meeting the study obligations, performing research work and the disbursement of the doctoral grant. The study and research phase cannot be shorter than 24 months.
- (8) The time schedule of the academic year in organised doctoral studies corresponds to the time schedule of the regular basic studies at the University.
- (9) The doctoral student may be
 - a) a regular student supported by a Hungarian state grant or a fee paying student,
 - b) a participant in part-time studies, paying a fee (correspondence course),
 - c) an individual, fee paying student, and
 - d) a student doing individual preparations.

Article 25 Study and research programmes

- (1) Studies at the Doctoral School are implemented within the framework of the study and research programme of the Doctoral School and the individual work programmes of the doctoral students. Annually, the Doctoral Council decides on
 - a) the study and research programme of the Doctoral School,
 - b) the project announcements,
 - c) engaging project supervisors, and
 - d) the teachers recommended by the Head of the Doctoral School.The Doctoral School takes action to disclose the above in the manner usual at the University.
- (2) A doctoral student gains admission to the Doctoral School with his plan for an individual work programme linked to one of the doctoral projects announced, which is approved by the Doctoral Council upon the recommendation of the Admission's Committee. Individual work programmes contain the description of the planned artistic, creative and research work of the doctoral student, scheduled as appropriate for the selected project for the entire period of study.
- (3) The project supervisor guides doctoral students in implementing their individual work programmes (doctoral projects). He assists the individual studies, research work of the

doctoral student working on the project, as well as his acquisition of artistic and scientific creative methods.

- (4) The supervisor of the doctoral project is a teacher or researcher having a scientific degree, whose project announcements were approved by the Doctoral Council and who is responsible on that basis for guiding and assisting these studies and the research work of the doctoral student working on the project and the preparation of candidates for obtaining a scientific degree.
- (5) If approved by the Doctoral Council, a doctoral student or candidate may have two project supervisors at the same time. The name(s) of the project supervisors must be unambiguously indicated on the coversheet of the doctoral dissertation.
- (6) With the approval of the project supervisor, a consultant may be designated during any study period as required by the individual work programme of the doctoral student; the consultant will be requested by the Doctoral School to perform consulting tasks.
- (7) At the end of each semester, the doctoral student shall produce a documented report (also in an electronic format) on his artistic and research work, which is approved by the project supervisor with a short written evaluation and a three-grade qualification.
- (8) Within three semesters from the commencement of studies, the doctoral student may request to continue his individual work programme under the guidance of another project supervisor on one occasion. The Doctoral Council approves the change in project and the person of the new project supervisor. The student must give the reason for deviation from his individual programme in consultation with the project supervisor in his half-yearly report.

Article 26 Obligation to inform

- (1) The Doctoral Council provides information on the range and number of subjects announced in the given semester as obligatory or optional through the Registrar's Department.
- (2) The Registrar's Department announces the timetable of the study programmes at the beginning of the semesters at least two weeks before the due date for taking on subjects.
- (3) Upon enrolment, the list of the subjects of organised study and the list of lecturers, as well as the timetable for the semester must be made available to all doctoral students on the website of the Doctoral School. The forms, rules and criteria of assessment will have to be made known to the students at the first lecture of organised study.

Article 27 Participation in study events

- (1) Under organised doctoral studies, participation in lectures and practical classes is mandatory. Absence from more than three study events must be verified in writing with the project supervisor before the closure of the semester. The project supervisor may accept verifications for official medical or appreciable family reasons. Who is absent for more than a third of the study events (lectures, consultations, practical classes), cannot have his seminar work accepted, not even if he verifies his absence in writing.
- (2) It cannot be regarded as absence, if the doctoral student agreed in writing with the project supervisor on performing his individual work programme elsewhere and this was approved in advance by the Head of the Doctoral School. In such a case, the condition of

performance on the part of the doctoral student is the report accepted by the project supervisor.

Article 28 Forms of control

- (1) Recognition of theoretical lectures and practical events is done by signing at the end of the semester, which can be given only if the student meets his obligation to participate as set forth in Article 27 of these Rules.
- (2) The doctoral student shall report on the results of his research under his doctoral project in scientific publications or with his (documented) artistic creative activity.
- (3) The doctoral student shall draft a report on the progress of his individual work programme in every semester, which is to be approved by the project supervisor.

Article 29 Meeting the obligations to study and sit for exams

- (1) Under organised doctoral studies, the doctoral student who obtained the required signatures and qualifications and whose semester report was accepted by the project supervisor met his obligations to study and sit for exams.
- (2) Missing signatures cannot be made up for, the legal consequence of refusing to sign is a repetition of the semester with regard to the given subject.

Rules pertaining to those commencing their studies in academic year 2016/2017 or thereafter

- (3) In the course of doctoral studies, a complex exam is to be passed at the end of the fourth semester as the closure of the study and research phase and as precondition to the commencement of the research and dissertation phase.
- (4) The complex exam is to be passed in public in front of a committee; the committee shall consist of at least three members. At least a third of the committee members shall not have a legal relationship aimed at employment with the institution operating the Doctoral School. The chairman of the committee may be a University professor, associate professor with habilitation, college professor with habilitation, Professor Emeritus or a teacher or researcher having the title of Doctor of the Hungarian Academy of Sciences. Every member of the committee must have a scientific degree. The project supervisor of the doctoral student sitting for the exam may not be a member of the committee.
 - a) The complex exam consists of two parts: a theoretical part when the doctoral student demonstrate his awareness of the literature of the relevant branch of science or arts and his current knowledge of theory and methodology, and
 - b) a report on scientific or artistic progress.
- (5) The doctoral student may repeat an unsuccessful complex exam on one occasion during the same exam period.
- (6) A protocol shall be made out on the complex exam. The result of the exam shall be announced on the day of the last part of the exam. Evaluation of the complex exam has two grades, the qualification may be adequate or inadequate.
- (7) The Rules of Operation of the Doctoral School contains the order for disclosing the conditions of the complex exam.

Article 31 Completion of the doctoral studies (final and pre-degree certificate)

- (1) The University issues a final (pre-degree) certificate to the doctoral student who obtained the required number of the credits in the course of his doctoral studies.
- (2) 180 credits must be obtained in the course of organised studies.
- (3) The earliest date of obtaining the final certificate is at the end of the sixth semester from the commencement of studies.

Rules pertaining to those commencing their studies in academic year 2016/2017 or thereafter

- (4) The doctoral student, having met his study obligations set forth in these Rules, who earned at least 240 credits in the course of his studies, is entitled to a final certificate. Students participating in organised study whether with Hungarian state grant, without state grant or fee paying, have to meet the same conditions for completing the study and research and the study and dissertation phases to obtain the final (pre-degree) certificate. These conditions are contained in Articles 27-30 of these Rules.
- (5) Within three years following the complex exam, the doctoral student shall submit a doctoral dissertation in accordance with the provisions of the doctoral rules. This period may be extended by one year in accordance with the provisions of these Rules provided that the student is unable to meet his obligations arising from his legal relationship as student for reasons outside his control because of delivery, accident, sickness or other unexpected reason. The legal relationship as student may be suspended for two semesters at most in the procedure to obtain the degree.

Article 32 Individual preparation

- (1) Permission to obtain the doctoral degree may be requested from the Doctoral Council on the basis of individual preparation. Depending on how well-prepared the student applying for individual studies is, the Doctoral Council accepts or rejects the request; in case of rejection, it may recommend registration for organised doctoral studies or it may determine how many semesters the student must complete in organised studies and specify its cost implications with the approval of the chancellor.
- (2) The student making individual preparations must successfully pass a comprehensive doctoral exam and defend his doctoral masterpiece and dissertation.
- (3) If the student making individual preparations receives the permission of the Doctoral Council to commence the procedure to obtain the degree, he must submit the doctoral dissertation and the masterpiece within two years from the acceptance of his request thereto. The procedure to obtain the degree is governed by the provisions of Articles 34-39.
- (4) The student making individual preparation, who began his doctoral studies prior to academic year 2016/2017 does not enter into a legal relationship as student with the University; based on the rules pertaining to the financial management of the University and the provisions of these Rules, he may make use of the University's services, in particular the possibility to use the atelier or the workshop and consultations against reimbursement of costs.

Rules pertaining to those commencing their studies in academic year 2016/2017 or thereafter

- (5) Those who make individual preparations for obtaining a degree may also join in doctoral studies. The student making individual preparations does not participate in the study and research phase, he joins in doctoral studies by applying to and being accepted for the complex exam, but he must meet the requirements of admission and doctoral studies. In such a case the legal relationship as student comes into being by applying and being accepted for the complex exam. A complex exam following admission in the case of students making individual preparations is part of the first semester of the research and dissertation phase.
- (6) By admitting the student making individual preparations, the institute of higher education recognises the minimum number of credits specified as a condition of being allowed to sit for the complex exam with the provision that upon request, additional credits may also be recognised based on knowledge and competences acquired beforehand.
- (7) After successfully passing the complex exam, the student making individual preparations may request the Doctoral Council to permit the defence of the dissertation and the masterpiece by submitting them.

Article 33 Students' benefits, cost reimbursement, prime cost

- (1) Students commencing their studies prior to the academic year 2016/2017 may receive Hungarian state grants for 36 months at most, while those commencing their studies thereafter for 48 months. The amount of the grant may be different in the study and research and the research and dissertation phases; its amount is specified in the Act on the Budget in force at all times.
- (2) Students commencing their doctoral studies prior to the academic year 2016/2017 shall pay a fee for obtaining a degree, while those commencing their studies in the academic year 2016/2017 or thereafter shall pay a complex exam fee and a doctoral procedural fee.
- (3) The amount of the prime cost of doctoral studies is determined by the Senate based on the recommendation of the Chancellor with the agreement of the Doctoral Council and the Doctoral Students' Self-Government.
- (4) The students making individual preparations shall pay the prime cost of participating in the studies, whose amount shall correspond to the amount of the prime cost payable by fee paying students.
- (5) If agreed by the Rector and the Chancellor, the chairman of the Doctoral council may invite applications to support the prime cost payment obligations of doctoral students admitted to doctoral studies as fee paying students.
- (6) Students exempted by legal regulation or international agreement do not pay the prime cost.
- (7) The prime cost is paid in a single amount for each semester of studies as a condition of enrolment or registration.
- (8) Upon the request of the student, substantiated by appropriate verifications, the Chancellor taking the opinion of the Doctoral Council into account may grant a moratorium or permit payment by instalment with respect to the payment of the prime cost for the given semester in view of the social situation of the student.

- (9) The student participating in doctoral studies, who fails to meet his prime cost payment obligation and has not been granted a moratorium or the benefit of payment by instalments may not enrol or register for the given semester.

Article 34 Educational activities and work by doctoral students, the remuneration of work

- (1) Under his study obligations, the doctoral student may be placed under the obligation to perform work within the education and scientific activities of the institution for a duration corresponding to twenty percent of the weekly working hours.
- (2) Credits may be given for the educational activity performed by the doctoral student. At most, a quarter of the credits required for meeting the requirements of studies may be earned from this activity.
- (3) The time of the work carried out by the doctoral student, together with work according to paragraph (1) of this Article, may not exceed fifty percent of the weekly working hours in the average of the semester.
- (4) The working hours of the doctoral student shall be so scheduled as to enable him to meet his obligations of preparing and sitting for exams.
- (5) In the event of employment corresponding to fifty percent of the full working hours, the monthly amount of the remuneration for work shall not be less than the lowest mandatory wage (minimum wage) in case of employment, or the pro-rated part thereof for different time periods.

Obtaining the doctoral degree

Article 35 The legal relationship as candidate

- (1) The person participating in the procedure to earn a doctoral degree is the candidate. The person who does not participate in doctoral studies, but prepares individually for obtaining the degree, may also be a candidate provided that he earned a master's degree and met the requirements of doctoral studies and, in the case of persons who commenced their studies in the academic year 2016/2017 or thereafter, passed a complex exam.
- (2) The legal relationship as candidate comes into being by applying for the procedure of obtaining the doctoral degree and being accepted by the Doctoral Council. The University may not reject the application of those, who obtained the final (pre-degree) certificate at the University.
- (3) The legal relationship as candidate ceases with the closure of the procedure to obtain a degree, and also if the candidate fails to submit his doctoral dissertation within two years from the day of establishing the legal relationship.
- (4) The provisions concerning student's rights and obligations shall apply to the rights and obligations of the candidate unless otherwise provided for by legal regulation.

Rules pertaining to those commencing their studies in academic year 2016/2017 or thereafter

- (5) The legal relationship as candidate comes into being after passing the complex exam by applying for the procedure to obtain the doctoral degree and being accepted by the Doctoral Council.

Article 36 The procedure to obtain a doctoral degree

- (1) The conditions of obtaining a doctoral degree:
 - a) for those participating in organised doctoral studies, obtaining the final (pre-degree) certificate, and for those commencing their studies in the academic year 2016/2017 or thereafter, passing the complex exam;
 - b) for those commencing their studies prior to the academic year 2016/2017, passing the comprehensive doctoral exam in front of an examination committee of at least three members;
 - c) verification of the command of two foreign languages in accordance with paragraph (4) of this Article;
 - d) demonstration of independent scientific work by way of articles, studies or in other ways; the appropriate presentation of the results of independent artistic creative activity as required by the branch of art in accordance with the provisions of the Rules of Operation of the Doctoral School;
 - e) independent solution of an artistic task commensurate with the requirements of the degree; presentation of a dissertation and creative work; defending the results in a public debate;
 - f) additional conditions of submitting a doctoral dissertation include that the person submitting the doctoral dissertation is not a participant in a procedure to obtain a doctoral degree in the same branch of science, and did not have a doctoral defence closing unsuccessfully within two years.
- (2) An application must be submitted to launch the procedure to obtain a doctoral degree. The application must be submitted in writing, addressed to the Doctoral Council, at the Secretariat of the Doctoral School. The doctoral degree may be awarded as a result of the procedure to obtain the degree conducted on the basis of the application submitted to the Doctoral Council of the University.
- (3) Following the successful completion of organised studies, the application must be submitted together with the verification of the fulfilment of study obligations required. The following shall be annexed with the application:
 - a) the candidate's professional curriculum vitae presenting his oeuvre to date and his other studies, including in accordance with Article 53 (5) c) of Nftv., his independent artistic creative work together with publications, studies and other documents,
 - b) the Rules of Operation of the Doctoral School contains the language requirements of obtaining a doctoral degree, the list of languages accepted for meeting the language requirements and the mode of verifying command of the languages. The first foreign language may only be one of the foreign languages specified by the Doctoral Council. To verify command of a language, a complex language exam of at least B2 level recognised by the state, or an equivalent certificate is required,
 - c) receipt verifying payment of the procedural fee for obtaining the degree,
 - d) a statement that the candidate has not initiated and is not participating in a procedure to earn a doctoral degree in the same branch of arts, his initiative for a procedure to obtain the degree has not been rejected within two years, and he did not have an unsuccessful doctoral defence within two years,

- e) a statement that the candidate is not subject to a procedure aimed at withdrawing a doctoral degree and a doctoral degree earlier awarded to him has not been withdrawn within 5 years,
 - f) a statement that the dissertation is the independent work of the candidate, references to literature are unambiguous and full, and they meet the order of referencing in the given branch of arts,
 - g) the design for the masterpiece must be attached to the application and in the event that the masterpiece has already been completed, its documentation and the terms of reference of the doctoral dissertation must be enclosed.
- (4) The masterpiece and the doctoral dissertation must be submitted within two years following the acceptance of the application at the latest. If the candidate fails to submit the masterpiece and the doctoral dissertation within two calendar years from the day (date) of issuing the decision on the acceptance of the application, the procedure to obtain the degree shall be terminated.
 - (5) Based on individual preparation, the commencement of the procedure shall be initiated using the forms specified by the Doctoral School, and in addition to the documents listed in paragraphs (2)-(3), the simple copies of the university degree and the language exam certificate shall also be attached to the application, while simultaneously presenting the original documents.
 - (6) The Doctoral Council only assesses formally impeccable applications. The Doctoral Council may call upon the applicant to make up for deficiencies on one occasion. The Doctoral Council notifies the candidate in writing about accepting his application, or of the reasons why the application was rejected.
 - (7) The Doctoral Council admits the applicant to the procedure to obtain the degree if based on his preparations verified by documents specified under paragraphs (2) and (3), it assesses that the applicant is apt to sit for the comprehensive doctoral exam, to independently resolve the artistic task commensurate with the requirements of the doctoral degree, and to present the dissertation containing the results of scientific or artistic research and to defend the results in a public debate within the due date given.
 - (8) A close relative of the applicant [Civil Code 8:1 (1) 1], or a person of whom an objective assessment of the case cannot be expected for any other reason may not participate in the doctoral procedure.

**Article 37 The comprehensive doctoral exam and the
Committee for Comprehensive Doctoral Examination**

- (1) Passing the comprehensive doctoral exam is part of the procedure to earn the doctoral degree for students commencing their studies prior to the academic year 2016/2017; it is a summary comprehensive form of accounting for the knowledge of the person participating in the procedure to obtain a doctoral degree in the given branch of science.
- (2) The comprehensive doctoral exam is to be passed within two years from the submission of the application in public, in front of a committee. The Doctoral Council determines the form of the comprehensive doctoral exam (written, oral exams) and the Secretariat of the Doctoral School administers it.
- (3) The comprehensive doctoral exam is to be passed in front of the Committee for Comprehensive Doctoral Examination. This Committee shall consist of at least three

members. The Committee for Comprehensive Doctoral Examination is set up by the Doctoral Council. In selecting the members of the Committee for Comprehensive Doctoral Examination, the provisions of Article 9 (1) of Dkr., shall apply as appropriate with the restriction that if the number of members of the Committee does not reach five, only one member should not have an employment relationship with the University. The chairman of the Committee for Comprehensive Doctoral Examination may only be a university professor, a Professor Emeritus, or a university associate professor with habilitation.

- (4) The Committee for Comprehensive Doctoral Examination brings its decision by majority of votes; the minority opinion may be recorded in writing. The result of the comprehensive doctoral exam may be qualified as 'insufficiente', 'rite', 'cum laude' and 'summa cum laude'. The result is to be announced directly following the comprehensive doctoral exam.
- (5) A protocol shall be made out on the comprehensive doctoral exam to be signed by the members of the Committee for Comprehensive Doctoral Examination.
- (6) The comprehensive doctoral exam may be repeated altogether on two occasions during any given procedure. If the candidate fails to pass the comprehensive doctoral exam successfully, the procedure must be terminated.

Article 38 Doctoral defence, public debate

- (1) The doctoral defence may take place following the passing of the comprehensive doctoral exam. Candidates may register for doctoral defence by way of an application addressed to the Doctoral Council.
- (2) To earn the degree of doctor of liberal arts, it is necessary that the candidate should, in addition to passing the comprehensive doctoral exam and the language exams, and the presentation and documentation of his independent professional work and oeuvre to date,
 - a) create a masterpiece and present it in public,
 - b) draw up a theoretical dissertation of at least 40,000 characters (+ illustrations) on an artistic or scientific subject corresponding to his work programme agreed by his project supervisor in accordance with the requirements of form and contents regulated by the Doctoral Council, make a statement stating that he is the author of the work of art to be presented and the publication of that work does not violate the copyrights and personal rights of others; the masterpiece and the theoretical dissertation reflect his individual artistic and scientific performance; if the masterpiece was made with a co-author, then the work or dissertation must be presented in such a way that the performance of the candidate can be separately assessed; the candidate must indicate the data for the management of rights.
- (3) To administer the public debate on the doctoral dissertation and the masterpiece to make the decision on accepting the dissertation and to assess the public defence, the Doctoral Council organises an assessment committee consisting of a chairman, two official assessors and two additional members. In selecting the members of the assessment committee, the provisions concerning the composition of the complex exam committee set forth in Article 29 shall be applied as appropriate.
- (4) Invited by the Doctoral Council, the two official assessors draw up a written critique of the doctoral dissertation and make a statement concerning whether or not they

recommend admitting it to public defence within two months from the submission of the dissertation which should be during the specific semester, as specified in the Rules of the University. If the recommendation of one of the assessors is negative, the Doctoral Council invites an additional third assessor; the third assessor draws up his written critique as specified in the preceding sentence within two months.

- (5) Any close relative of the person concerned or any person of whom an objective assessment of the case cannot be expected may not participate in the doctoral procedure as official assessor or committee member. The project supervisor of the candidate may not be a member of the committee.
- (6) The doctoral dissertation (creative, work) shall be admitted to public debate within two months from the receipt of the two supporting recommendations during the specific semester. The candidate receives the critiques in advance and replies to them in writing prior to the defence and orally in the course of the public debate in the course of the defence.
- (7) In the public debate, the candidate presents his masterpiece briefly (10-15 minutes) giving the assessment committee points of reference for its interpretation, then he presents the thesis of his doctoral dissertation (15-30 minutes), whereafter he responds to the observations and questions of the assessors, the committee members and those present. Prior to the closure of the public debate, the candidate is entitled to make a final statement. Upon the request of the candidate based on the supportive opinion of the assessment committee and with the approval of the Doctoral Council, the defence may be held in privy, if the doctoral dissertation is affected in a patent procedure, or it contains classified data for reasons of national security.
- (8) After the closing debate, the assessment committee decides on the acceptance of the dissertation and the masterpiece presented in privy by secret ballot. The assessment committee first assesses the doctoral dissertation and if it is accepted, then the masterpiece. The assessment committee assesses the art work and the theoretical dissertation together. Assessment is done partly in writing and partly by awarding 1 to 10 points. The result of awarding points shall be averaged. The chairman of the assessment committee qualifies the defence based on the result of averaging. The assessment committee accepts the performance above an average point value of 6.5 ('rite'), below this point value the defence is qualified as 'insufficiente'. Above 7.3 the defence is qualified as 'cum laude', between 9.5 and 10 it is 'summa cum laude'.
- (9) The chairman announces the result in public. By qualifying the comprehensive doctoral exam and the defence, the assessment committee makes a recommendation to the Doctoral Council to award the doctoral degree to the candidate.
- (10) A protocol shall be made out on the defence and the decision of the assessment committee.
- (11) Upon the request of the candidate, the Doctoral Council issues a certificate on the result of the comprehensive doctoral exam and the defence indicating that the certificate does not mean awarding the doctoral degree.
- (12) In the case of two rejecting assessments or unsuccessful defences, a new procedure may be initiated after two years from the unsuccessful defence at the earliest, no more than once on the same doctoral project.
- (13) The University keeps record of the successful and unsuccessful defences.

- (14) The procedure to obtain the degree must be completed within a year from the submission of the dissertation.

Article 39 The publicity of the doctoral dissertation

- (1) The doctoral dissertation and its theses shall be made available to the public. Publication may be postponed at most until the date of the disclosure of the patent application. The University takes action to have the doctoral dissertation and its theses recorded both in electronic and printed form and its full publication by placing a hard copy and an electronically recorded copy of the doctoral dissertation and its theses in the central library of the University, duly catalogued.
- (2) The thesis book of the doctoral dissertation presents the results of independent scientific work and independent artistic creative activity in a summarised manner. The results are to be presented in an integrated system that is comprehensible in itself, new findings are to be presented item-by-item based on the publications and artistic work of the candidate. The theses are to be drawn up in Hungarian and English (eventually in another language as appropriate to the specific features of the given branch of science or arts).
- (3) The doctoral dissertation and its theses shall be made accessible to all in an electronic format in Magyar Tudományos Művek Tára [Database of Hungarian Scientific Works] identified in accordance with the generally accepted international practice (DOI).
- (4) In the case of a doctoral dissertation concerned in a patent procedure, the publication of the doctoral dissertation and the doctoral theses may be postponed upon the request of the candidate based on the supportive opinion of the assessment committee and with the approval of the Doctoral Council until the date of registering the patent. The doctoral dissertation and its theses containing classified data for reasons for national security shall be made public after the expiry of the period of classification.
- (5) The Doctoral Council takes action with regard to the recording and publication of the doctoral dissertation. The Registrar's Department is responsible for keeping the records.

Article 40 Awarding the doctoral degree

- (1) The doctoral degree is awarded by the Doctoral Council.
- (2) Taking the provisions of Article 53 (6) of Nftv. into account, the University keeps record of the doctoral degrees awarded, which can be inspected by anyone. The University shall guarantee internet access to these records.
- (3) The Hungarian University of Fine Arts has the right to publish works of fine arts presented to obtain a doctoral degree in its publications indicating the source.

Article 41 Withdrawal of the doctoral degree

- (1) In its doctoral procedures the University accepts and applies the principles and recommendations of the Code of Science and Ethics of the Hungarian Academy of Sciences concerning plagiarism. Decisions of merit brought in the spirit of Article X (2) of Part 'Freedom and Responsibility' of the Basic Law may not be challenged in front of a court or agency of public administration taking the provisions of paragraph (6) of this Article into account. An undeservedly obtained doctoral degree may be withdrawn at any time.

- (2) Unworthiness can be established if the person obtaining the degree:
 - a) indicated the scientific achievement of another person in his doctoral dissertation or in his scientific publication assessed in the course of obtaining the doctoral degree as his own (plagiarism);
 - b) verified a condition of launching the procedure to obtain the degree with a false or forged document in the course of the procedure to obtain the degree, or it was revealed after awarding the doctoral degree that a condition required by these rules for earning the degree did not obtain at the time of awarding the degree.
- (3) For the purposes paragraph (2), the question whether the conditions of withdrawing the degree exist can be decided by an inquiry into the circumstances of obtaining the degree and the examination of the contents of the doctoral work concerned in all cases; this assessment is not a procedural issue, in other words, if the holder of the title is still alive, there is nothing to hinder the withdrawal of the degree. One year after awarding the degree, the degree may not be withdrawn by reference to exclusively procedural mistakes made by the bodies taking action in the course of awarding the degree.
- (4) There is no statutory limitation on the act listed in paragraph (2), the challenge may affect only the holder of the title.
- (5) The person who verifies the conditions according to paragraph (2) or render them probable on good grounds and has a doctoral or equivalent scientific degree in the field of science related to the subject matter of the disputed dissertation may initiate the procedure to withdraw the doctoral degree from the chairman of the Doctoral Council of the University.
- (6) The Doctoral Council makes the decision on the withdrawal of the doctoral degree. The chairman of the Doctoral Council makes the submission concerning the withdrawal of the degree and he shall invite the opinion of the Doctoral Council whether the facts according to paragraph (2) can actually be established concerning the holder of the degree. Expert(s) may be entrusted in the procedure aimed at withdrawing the doctoral degree and the person concerned must also be heard. If the person concerned fails to appear in spite of repeated regular notification or requests to waive his hearing, the Doctoral Council is entitled to make a decision of merit waiving the hearing. If a violation of copyright was established by a final judgement in a procedure initiated by the original author, prior to the procedure of the Doctoral Council, the Doctoral Council need not examine this question, the final judgement suffices to withdraw the degree.
- (7) In the event of an appeal against decision on withdrawing the degree, the Doctoral Council appoints an ad hoc committee whose members are basic members of the Doctoral School and at least 50% of them is not in an employment relationship with the University. The Senate of the University decides on the appeal based on the opinion of the ad hoc committee. Those Senate members of the Doctoral Council who participated in making the decision of the first instance may not take part in the decision-making of the Senate.
- (10) The University shall publish the final decision on withdrawal.
- (11) In the event of the withdrawal of a doctoral degree, the person concerned may not apply for another procedure to obtain a degree for 5 years.

Article 42 The doctoral diploma

- (1) After the successful completion of the doctoral procedure, the Doctoral Council awards the doctoral degree, of which the University issues a doctoral diploma and notifies the Office of Education on its decision.
- (2) The doctoral diploma shall be issued in Hungarian and English. The Registrar's Department of the University keeps a register of the doctoral diplomas issued. Upon the request and at cost of the student, the diploma may be issued also in other languages.
- (3) The diploma is a public document bearing Hungary's coat of arms, which contains:
 - a) the name of the University and its institutional identifier,
 - b) the number of the diploma,
 - c) the name, place and date of birth of the holder of the diploma,
 - d) the name of the degree awarded,
 - e) an indication of the field of science and the branch of arts,
 - f) the place, year, month and day of issue,
 - g) the qualification of the doctoral degree,
 - h) the imprint of the University seal.
- (4) The diploma is signed by the Rector of the University and the chairman of the Doctoral Council.
- (5) Upon request and payment of the appropriate fee, the University issues a copy of the diploma in any of its languages of education.
- (6) Persons having obtained the doctoral degree may use 'doctor' or 'Doctor of Liberal Arts' as a title and indicate the abbreviations 'DLA' or 'Dr.' beside their name

Article 43 Nationalisation of a foreign scientific degree

- (1) The University is entitled to nationalise foreign artistic/scientific degrees in the field of science and the branch of arts identifiable within it as attested by the foreign degree, in which it is entitled to pursue doctoral studies and awarding degrees.
- (2) The application for nationalisation is to be submitted to the Head of the Doctoral School. The application shall contain the branch of art or science, in which the applicant request nationalisation. The following documents shall be attached to the application:
 - a) an attested copy of the diploma verifying the degree in arts/science,
 - b) the attested Hungarian translation of the diploma verifying the degree in arts/science,
 - c) the doctoral dissertation in the original language,
 - d) a short summary or the theses in the original language,
 - e) the attested Hungarian translation of the short summary or theses,
 - f) a professional curriculum vitae,
 - g) list of literature or other documents verifying the applicant's artistic/scientific activities,
 - h) the receipt verifying payment of the nationalisation procedural fee,
 - i) a statement on the fact that the applicant has not submitted the degree in arts/science to be nationalised to another institution in Hungary for the purposes of nationalisation.

- (3) Head of the Doctoral School shall examine whether the applicant submitted the required documents and verifications. If not all the documents were submitted, he calls upon the applicant to make up for deficiencies setting a new date.
- (4) If the application is formally satisfactory, the Head of the Doctoral School shall forward it to the Doctoral Council without delay. The Doctoral Council makes the decision on nationalising the scientific degree within 30 days.
- (5) The Doctoral Council may close the process of nationalisation with one of the following decisions:
 - a) It brings a decision to nationalise.
 - b) It subjects the acceptance of the application to supplementary conditions.
 - c) It rejects the application for nationalisation, if the degree to be nationalised differs from the level of the Hungarian scientific degree in terms of content so much that the difference cannot be eliminated even if the supplementary conditions are met. The application must be rejected also if the applicant does not undertake to meet the supplementary conditions.
- (6) The applicant may seek legal remedy from the chairman of the Doctoral Council within 15 days from the receipt of the decision. The chairman of the Doctoral Council decides on the legal remedy involving two external experts not in an employment relationship with the University. An active person pursuing outstanding activities in the given or related field having a scientific degree may be invited as an expert.
- (7) After the completion of the procedure, the application, the original documents submitted and the decision are returned to the applicant.
- (8) The University nationalises the degree in arts/science obtained abroad as a doctoral degree, if
 - a) it was issued by a foreign educational institution, which based on the laws of the foreign state is entitled to issue scientific degrees, and
 - b) the requirements of obtaining the degree in arts/science correspond (or by requiring that satisfactory conditions are met can be made to correspond) to the requirements set forth in legal regulations and the Doctoral Rules of University for obtaining a doctoral degree (DLA, PhD) at the time of obtaining the foreign degree.
- (9) In case of doubt in relation to meeting the provisions of paragraph (8) a), the Doctoral Council turns to the Hungarian Equivalence and Information Centre.
- (10) The matters according to paragraph (8) b) are checked by the Doctoral Council and it makes a recommendation to nationalise the foreign scientific degree. The Doctoral Council may subject its recommendation to conditions.
- (11) The fee for the procedure is twice the base of the supplementary salary for public employees at all times.

Titles, distinctions

Article 43 Doctoral degree with distinction

- (1) With the prior consent of the President of the Republic, the Rector of the University shall confer the doctor's degree with the distinction *Promotio sub auspiciis praesidentis Rei Publicae* upon the person whose performance in the course of his studies in high school, the institution of higher education and in doctoral studies was always assessed as the

highest and produced an outstanding performance in the course of the procedure to obtain a doctoral degree. The detailed conditions of offering the doctor's degree with distinction are stipulated in Article 18 of DKr.

- (2) A candidate concerned initiates the conferring of the doctor's degree with distinction in a written application submitted to the Doctoral Council. In the knowledge of the opinion of the Doctoral Council, the Senate makes the decision on supporting the request and the Rector submits it to the President of the Republic via the competent ministry together with the attested copies of the documents, which substantiate that the candidate meets the condition set forth in Article 18 of DKr.

Article 44 The title of honorary doctor

- (1) Upon the recommendation of the Rector and based on the opinion of the Doctoral Council, the University Senate may confer the title of honorary doctor (*Doctor Honoris Causa*), or honorary doctor and professor (*Doctor et Professor Honoris Causa*) in the branch of science, in which the institute of higher education is entitled to award a doctoral degree. These titles may be conferred upon those Hungarian and non-Hungarian citizens who have become worthy of it through their internationally acknowledged outstanding scientific or artistic work, and their activities in the interest of the University.
- (2) This title may not be conferred upon the professors and Professors Emeritus of the University.
- (3) The University may award these titles to no more than 2 persons a year.
- (4) The conditions of conferring the title of *Doctor Honoris Causa* include:
 - a) ongoing, lasting relationship with the University, which led to joint results acknowledged internationally,
 - b) conferring the title would reinforce the reputation and standing of the University.
- (5) The conditions of conferring the title of *Doctor et Professor Honoris Causa* include:
 - a) internationally acknowledged work as university professor/researcher that has established a new school of thought,
 - b) ongoing, lasting relationship with the University, which led to joint results acknowledged internationally,
 - c) conferring the title would reinforce the reputation and standing of the University.
- (6) The diplomas of *Doctor Honoris Causa* and *Doctor et Professor Honoris Causa* shall be made out in Latin and English languages and it shall be signed by the Rector of the University and the chairman of the Doctoral Council.
- (7) The University bears the costs of conferring these titles.

Article 45 Closing provisions

- (1) If a doctoral student commenced his doctoral studies pursuant to the provisions of Act ... of 2005 on Higher Education, he may complete that in accordance with its requirements. The provisions of Nftv., shall be applied to doctoral studies and issues related to the procedure of obtaining the degree based on earlier regulation and the participants shall be awarded the degrees specified in Nftv.
- (2) The doctoral degrees awarded pursuant to the Acts of Higher Education of 1993 and 2005 are equivalent to the doctoral degrees issued pursuant to Nftv.

- (3) The doctoral student or candidate who established his legal relationship as doctoral student or candidate prior to the academic year 2016/2017 may obtain a doctoral degree in accordance with the provisions of Nftv., and Dkr., in force on 31 August 2016, or he is entitled to request admission while recognising his earlier doctoral studies with the provision that in view of the period of support already used in doctoral studies he may not exceed the eight-semester term of support.
- (4) The forms to be used in the course of admission and the doctoral procedures can be downloaded from the website of the Doctoral School.
- (5) These Rules were discussed and adopted by the University Senate. These Rules enter into force on the day after their adoption. Their provisions shall also apply to cases in progress.
- (6) Simultaneously, the Rules on Doctoral Studies and obtaining the doctoral degree (DLA) issued by Senate decision No. 3/2013. (06.21.) on the 1st day of July 2013 shall lose effect.